

ElderCollege at California State University, Chico

Spring 2024 ElderCollege

ElderCollege is an opportunity for persons aged 60+ to participate as a guest in regularly scheduled university classes on a space- available, non-credit basis with the instructor's permission. As an ElderCollege participant, you are a guest in the class and participation in graded activities is not required. If you wish to complete assignments and take tests, request permission from the instructor.

FEES

- You may attend any number of classes in each semester for a \$75 fee. If a class has a separate materials fee, you will be responsible for paying that directly to the department of the course.
- You will need a Wildcat ID Card (\$2 fee) to check out books or utilize other library services. You can also use your ID card to ride the B-line buses free. Two business days after registration, you can get your card from the Wildcat ID Card office in Meriam Library, Room 144.

REGISTRATION

The spring 2024 semester begins January 22. ElderCollege registration begins on that date and is open until February 16. A \$10 late fee will be charged for any registrations after February 16.

Step 1: Select a Class You'd Like to Take

- Select the class(es) you would like to attend from the Chico State schedule of courses available on the [Chico State class schedule](#).
- Use the filters to narrow your options and/or help you find a class. You should start with selecting the upcoming term (1), and then use the subject drop-down menu (2) and/or keyword search (3). Also check the Show Open Classes Only box (4).

The screenshot shows the CSU, Chico Class Schedule website. On the left is a red sidebar with navigation links: Class Schedule, Enrollment, Academic Progress, Resources, Advising at Chico State, and Campus Portal. The main content area is titled 'Class Schedule'. It features a search interface with the following elements: a 'Select all required (*) search criteria.' label; a 'Term:' dropdown menu set to 'Spring 2023' (callout 1); a 'Subject:' dropdown menu (callout 2) with a list of subjects including 'Any Subject', 'Accounting - ACCT', 'Advanced Mfg/Applied Robotics - AMAR', 'African American Studies - AFAM', 'Agricultural Business - ABUS', and 'Agricultural Education - AGED'; a 'Course Number' input field; a 'Keyword' input field (callout 3); a 'Class Attribute' dropdown menu; and a 'Class Attribute Value' dropdown menu. Below these fields is a 'More Filters' button with a '2' icon and a red 'Search' button. At the bottom left of the search area is a checkbox labeled 'Show Open Classes Only' (callout 4) which is currently checked.

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- When choosing a class, make note of the information required for your class request (1-5 below). Match this information to the fields on the class request form. Also note how many seats are available in the class (6), and the instruction mode (7), or how the course is delivered.

2

3

5

6

7

4

1

8

>

01-LEC (1354)

MoWe

1:00 pm

2:15 pm

Online

Robert Jiles

01/23 - 05/19

3

9/42

Fully online, sync...

CLASS NOTES

The class is offered entirely live online and meets at set days/times. Students are expected to attend the live class online synchronously.

1

2

5

6

7

4

1

8

>

01-LEC (4778)

TBA

-

-

Online

Nandi Crosby

01/23 - 05/19

3

12/20

Fully online, async...

CLASS NOTES

The class is offered entirely online with no set day/time. Students are expected to complete class work asynchronously.

1

2

5

6

7

4

1

8

>

01-LEC (1051)

Th

5:00 pm

5:50 pm

Farm Modular ...

Jessica Toombs

01/23 - 05/19

2

14/24

In person

- To view more information, including the class description, click the small gray arrow/carat (8) to expand the view.

2

3

African American Music | AFAM 296

SECTION

DAYS

START

END

ROOM

INSTRUCTOR

DATES


UNITS

STATUS

INSTRUCTION MODE

4

1

8 > 01-DIS (4776) 

TBA

-


-

Online

Hope Munro

01/23 - 05/19

3

 6/20

Fully online, asy...

CLASS NOTES

The class is offered entirely online with no set day/time. Students are expected to complete class work asynchronously.

INFORMATION

Class Number: 4776

Career: Undergraduate

Session: Regular State Support

Units: 3 units

Grading: Graded

Description: A historical survey from the African heritage and Colonial times to the present. The types, forms, and styles of African American music are studied in relation to the African American experience.

Class Attributes: Lower Division
U.S. Diversity Course

Class Notes: The class is offered entirely online with no set day/time. Students are expected to complete class work asynchronously.

DETAILS

Instructor: [Hope Munro](#)

Dates: 01/23/2023 - 05/19/2023

Meets: TBA

Instruction Mode: Fully online, asynchronous

Room: Online

Topic: -

Components: Discussion Required

TEXTBOOKS

No textbooks required for this class

View Course Materials

AVAILABILITY

Status: Open

Seats Open: 6/20

Wait List Open: 20/20



Step 2: Complete & Submit the Class Request Form: You have two options to choose from:

Online with Adobe Sign:

- Complete the [Adobe Sign version of the registration form](#). For the class info, match #s 1-5 from the screenshots above to the fields on the class request form:

	Section	Subject	Course Number	Reg. Number	Instructor
Course Requested:	4	2	3	1	5

Once all fields have been filled, use the “Click to Sign” button to automatically send the form to the Continuing Education office. Professional & Continuing Education will request permission to take the class on your behalf.

Printed Adobe PDF:

- Print the complete the [PDF class request form](#), then attend the first class meeting in person and request permission to participate as an ElderCollege guest. If approved, have the instructor sign your registration form. The “Dear Faculty” letter (see page 5) from the dean of Professional & Continuing Education introduces you to the instructor if he or she is not familiar with our program.

Please remember that Chico State students have priority for any available seats, you are a guest in the class, and permission to enroll is at the instructor’s discretion.

Step 3: Pay Fees & Enroll in the Class

Online with Adobe Sign:

- If permission is granted, you will be contacted to pay the \$75 class fee. Pay by Visa/MasterCard in person or over the phone, or mail a check made payable to “Chico State Enterprises” to Professional & Continuing Education, 400 W. First Street, Chico CA. 95929-0250. A \$10 late fee will be charged for any registrations after February 16.
- Once the fee is paid you will be enrolled in the class and will receive an email confirmation with instructions to create a student account, which gives you access to campus computers, online materials, and Eduroam campus Wi-Fi.

Printed Adobe PDF:

- Bring your completed and signed registration form and the \$75 fee (payable by Visa/MasterCard or check made payable to “Chico State Enterprises”) to the Professional & Continuing Education office.
- Once the fee is paid you will be enrolled in the class and will receive an email confirmation with instructions to create a student account, which gives you access to campus computers, online materials, and Eduroam campus Wi-Fi.

Need to Drop a Class?

- If you wish to drop your ElderCollege class(es), contact the Professional & Continuing Education office by February 16, 2024 for a refund of the registration fee, minus a \$15 processing fee. After this deadline, no refunds will be given.

at California State University, Chico

BOOKS & MATERIALS

- As an ElderCollege participant, you are a guest in the class and you won't appear on the instructors' roster(s). You will have guest access to class materials the instructors post online but participation in graded activities is not required. If you wish to complete assignments and take tests, request permission from the instructor.
- Textbooks are not included in the ElderCollege fee. You can learn about books and materials for your class(es) on the Wildcat Store website– www.bkstr.com/chicostatewildcatstore/shop/textbooks-and-course-materials–or by calling 530-898-6844.
- Internet access is available at computer stations in the BMU and Meriam Library.

PARKING

- Parking on and near the campus is limited. University lots require either semester or daily parking permits. Information is at www.csuchico.edu/parking/. Metered City of Chico parking is available on-street or in city lots. An online map that shows parking around campus is at www.csuchico.edu/maps/campus.



California State
University **Chico**

**Professional & Continuing
Education**

400 West First Street
Chico, CA 95929-0250

Dear Faculty,

This letter is to introduce a participant in ElderCollege who is interested in sitting in on your class as an observer without credit or official status.

ElderCollege, a Continuing Education program that has operated very successfully for many years, serves a very active and growing group of retired persons who are making efforts to participate in a lifelong learning process. They are very supportive of California State University, Chico, and we wish to assist them in any way we can.

While it is at the faculty member's discretion that ElderCollege participants attend their classes, I encourage you to approve this request on a space-available basis. I am sure that everyone involved will benefit from such an experience.

Sincerely,

A handwritten signature in blue ink that reads "Clare VanNess". The signature is fluid and cursive, with a long horizontal stroke at the end.

Clare VanNess, Interim Dean

Professional & Continuing Education