



SELF-PACED TUTORIAL ONLINE COURSES



These **high-quality online courses** let you learn at your own pace and are designed to quickly deliver specific skills and knowledge that **help to advance personal or professional development**. Our online classroom is informative, convenient, and highly interactive.

In support of our community during these uncertain times, we are pleased to offer this series of self-paced **business fundamentals** training tutorials **free of charge** to our community:

- Creating Web Pages
- Creating WordPress Websites
- Fundamentals of Supervision and Management
- Individual Excellence
- Keys to Effective Communication
- Managing Customer Service
- Marketing Your Business on the Internet
- Personal Finance
- Small Business Marketing on a Shoestring
- Twelve Steps to a Successful Job Search

You can register for one, all, or any combination of these tutorials. Register by June 30 to receive the complimentary courses. Course access is available for three months from the date you register.

Many other online self-paced tutorials and instructor-led classes are available to help you learn new skills in the areas of:

- Arts and Design
- Business
- Computer Applications
- Computer Science
- Construction and Trades
- Health and Fitness
- Hospitality
- Information Technology
- Language
- Legal
- Math and Science
- Teacher Professional Development
- Test Prep
- Writing

24/7 Access • Start course at any time • Certificate of completion
3 Month access • Work at your own speed • Discussion boards • Mobile accessible

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