

CSU, Chico Level 1-Confidential

CTA Professional Development Course Registration Reguest

You can complete your registration request by mailing the completed form to Regional & Continuing Education (address below); completing the request online at rce.csuchico.edu/cta; or by calling our office at 530-898-6105. The registration deadline, or postmark deadline for mailed registrations, is March 17, 2017. A \$10 late fee will apply for requests received after this date along with the appropriate approvals required to enroll.

Student Information: Name: Last		First		M.I
Have you previously applied to or taken a course a	at CSU, Chico? \Box No \Box Yes \Box If yes, and \Box	different than shown above, name on	student record:	
Date of Birth: / / / / / YY	 Chico State ID Number		Gender: 🗆 M 🗆 F	
Address:				
Number Street	Room / Apt.	City	State Zip	
Phone: ()	Email:			
Title: 2017 CTA Political Academy - North	Instructor: Leo Kirchhoff	Term: Spring 2017 (2172)	Date: March 10-12, 2017	
Course: EDUC 805B-202	Class ID#: 6086	Unit(s): 1 unit	Cost: \$60.00	
Courses numbered 800-899 maybe valid for profes	ssional credit at the discretion of your local sci	hool district. 800-level courses do not	meet degree requirements unless approv	red by the appropriate

CSU, Chico department.

Payment Options:

Check Payment: Make payable to CSU, Chico ٠

Send to: CSU, Chico Regional & Continuing Education 400 W. First Street Chico, CA 95929-0250

Credit Card Payments: Register online at rce.csuchico.edu/cta, call our office at 530-898-6105, or send in this completed form and Regional & Continuing Education will follow up by calling you ٠ for your Visa or Master Card payment.

Directions to submit your registration online

- Step 1. Go here to this Webpage: <u>http://rce.csuchico.edu/cta</u>
- Step 2. View the list of Conferences from the box in the center of the page
- Step 3. Look for the unit link in the "Register Online by selecting the link below" box
- Step 4. Click the "Register Now" button in the rust colored box (bottom of the page)
- Step 5. Click the "Checkout" button
- Step 6. Complete the required fields
- Step 7. Click the "Review Order" button at the bottom of the page
- Step 8. Click the "Proceed" button and complete your payment information
- Step 9. Click the "Continue Checkout" button, review and submit