Class Rosters

OLLI members continue to enroll in classes – and sometime drop classes – throughout the semester. To make sure that you always have the most up-to-date lists available for communicating with your classes, we created the ability for you to pull your own rosters from within the OLLI online system.

Here’s how it works:

1. Log into the OLLI system with your last name and member ID number.

2. At the bottom of the “My Account” screen you’ll see a “My Peer Leader Classes” section

3. When you click on the class title, you’ll see the details of your class as they appear in the class schedule

4. When you click “View/Print,” a new web window will open, containing your roster.

5. You can print the page using the link in the top right corner of the window.

6. If you want to email your class, highlight and copy the list of names and contact info and then paste it into an Excel document, Word document, etc. Then copy just the column of email addresses and paste them into a blank email to be sent to the class.

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Africa: Exploring the Dark Continent - Course Roster

Term: Spring 2014

Peer Leader: Melissa McGowan

Course Description: To many of us, this great and diverse continent is shrouded in mystery. We'll unravel some of its secrets through lectures, film and personal experiences.

Class Notes: This is a test course.

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Email</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>McGowan</td>
<td>Melissa</td>
<td></td>
<td><a href="mailto:mamcgowan@csuchico.edu">mamcgowan@csuchico.edu</a></td>
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