

ELDERCOLLEGE is an opportunity for persons aged 60+ to participate as a guest in regularly scheduled university courses on a space-available, non-credit basis with the instructor's permission. **You will be enrolled in RCED 977 ElderCollege. As a guest in class(es), you will not appear on the instructors' roster(s). You will be given guest access to any materials the instructors post online.**

The spring 2018 semester begins January 22, 2018. ElderCollege enrollment begins on that date and is open until February 16, 2018. There will be an Elder College orientation on Tuesday, January 16, 2018 at 10:00 am in the Continuing Education Building on campus, Room 107. This orientation is not mandatory.

TO REGISTER FOR ELDERCOLLEGE:

- **Select the class(es) you would like to attend** from the CSU, Chico schedule of courses, available at <http://www.csuchico.edu/schedule/>. Course descriptions are available in the CSU, Chico catalog, which can be accessed online at <http://catalog.csuchico.edu/viewer/home>.
- Please note that changes to the class schedule are reflected in hourly updates to the online course schedule on CSU, Chico's web site. Internet access is available at the campus computer stations in the BMU and in Meriam Library (you can obtain a temporary password from the station attendant; you'll need to create your Portal account after enrollment so that you'll have your own login thereafter). If you have questions about the schedule, please contact Continuing Education at 530-898-6105.
- **Attend the first class meeting and ask for permission to participate as an ElderCollege guest** in the class. Have the professor confirm approval of your participation by signing your registration form. The "Dear Faculty" letter from the Dean of Regional & Continuing Education introduces you to the instructor if he or she is not familiar with our program.
- **Complete the ElderCollege registration form after you have obtained permission from the instructor. Bring the completed registration form and the ElderCollege fee of \$60 (payable by Visa/MasterCard, money order, or check made payable to "CSU Chico Research Foundation") to Regional & Continuing Education.**
- **You may attend any number of classes in a given semester for the \$60 fee.** If a class has a separate materials fee, you will be responsible for paying that directly to the department of the course to use the materials. The registration deadline is February 16, 2018. A \$10 late fee will be assessed for any enrollments requested after the deadline.
- Please be aware that **textbooks** for your course are not included in the ElderCollege fee. You may want to inquire at the Chico State Wildcat Store (898-6844) regarding textbooks the instructor is requiring for your course(s), or obtain that information online at <http://www.bkstr.com/chicostatewildcatstore/shop/textbooks-and-course-materials>.
- **If you wish to drop** your ElderCollege course(s), you must do so by February 16, 2018 to be eligible for a refund of your registration fee, less a \$15 processing fee. After this deadline, no refunds will be given.
- You will need a **University ID Card** in order to check out books from the library or utilize other library services. Two business days after registration, you may obtain your university ID card from the Wildcat ID Card office located in Room 142 of Meriam Library (\$2 fee). Your ID card can also be used to ride the B-line buses for free.
- As an ElderCollege participant, you are a guest in the class. Participation in graded activities is not required. If you wish to complete assignments and take tests, request permission from the instructor.
- **Parking** spaces on and near the campus are limited. University parking lots have permit dispensers for daily permits or you can purchase a parking permit online at <http://www.csuchico.edu/sfin/parking/index.shtml>. Additional parking is available in the City of Chico metered lots. For further assistance, please call Continuing Education at 530-898-6105.

RCED 977 ElderCollege Registration Procedures

Complete the registration information below and ask the instructor to sign and date this form to indicate approval to participate in the class. Return your completed ElderCollege registration form to Regional & Continuing Education. **You will be enrolled in RCED 977 ElderCollege. As a guest in class(es), you will not appear on the instructors' roster(s). You will be given guest access to any materials the instructors post online.**

The registration fee is \$60 plus any applicable course fees. Continuing Education accepts VISA, MasterCard, money order, or a check made payable to **CSU, Chico Research Foundation**. A \$10 late fee will be assessed to those enrollments received after the fourth week of the semester.

Name _____		
Last	First	Middle
Address _____		
Zip	Number	Street
City	State	
() _____ () _____		@ _____
Home Phone	Day/Cell Phone	E-mail Address
_____	M / F	Have you taken courses at CSU, Chico before? ___Yes___ No
Date of Birth	Gender	
_____	_____	

Student ID # | | | | | | | | | |

Circle Term: Fall Spring Year _____

Guest Course Information			
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Subject	Catalog Number	Section Number	Reg. Number
_____ Instructor's Name (print)		_____ Instructor's signature	
		Date	
RCE Use Only Enrollment Fee Paid: Date _____ Init. _____ Access Requested: Date _____ Init. _____			
Guest Course Information			
_ _ _ _ - _ _ _ _	_ _ _	_ _ _ _	_ _ _ _
Subject	Catalog Number	Section Number	Reg. Number
_____ Instructor's Name (print)		_____ Instructor's signature	
		Date	
RCE Use Only Enrollment Fee Paid: Date _____ Init. _____ Access Requested: Date _____ Init. _____			

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